



English and Drama Teacher

TPS aspires for each child to thrive personally, socially and academically by creating an inclusive environment that promotes wellbeing, encourages curiosity and celebrates individual success.

Job Summary

We are actively seeking an inspirational and experienced English Teacher dedicated to nurturing an appreciation for English literature, language and critical thinking skills among our Prep Pupils from KS2 to KS3. In addition to English, the ideal candidate will also have experience teaching drama, instilling confidence and enthusiasm in oracy and creativity in delivering pupils' performative experiences.

The successful candidate will be highly motivated, innovative and forward-thinking, with a talent for crafting captivating English and drama lessons that engage our pupils. If you are passionate about igniting curiosity and fostering intellectual growth in young minds, we invite you to join us in shaping the future of education at Twickenham Prep School.

Contract: Permanent, part-time (0.8 FTE)

Reports To: Head of English

Required From: January 2025

Main Subject Responsibilities

1. Teaching, Learning and Classroom Management

- Deliver high quality English lessons to pupils from KS2 to KS3.
- Develop and implement engaging and effective lesson plans that cater to a range of abilities and learning styles, ensuring that work planned is suitably differentiated to meet the needs of every pupil in each class
- Manage lessons in such a way as to provide a stimulating learning environment
- Implement and manage the Accelerated Reader programme to enhance pupils' reading skills
- Promote English and drama through delivering lessons, organising trips and involving children in competitions
- Contribute to the development and continuous improvement of the English curriculum
- Maintain records of children's achievements and progress in line with departmental expectations
- Bring to the attention of the Head of Learning Support, pupils with perceived Special Educational Needs
- Display children's work and information in the classrooms and around the School; ensure that classrooms are kept tidy and attractive
- Monitor and be responsible for the use and maintenance of teaching resources provided for

the lessons and/or individual pupils

- Utilize ICT and technology to enhance pupils' learning
- Adhere to the Behaviour Management Policy of the School and, in general:
 - Set high expectations for pupil behaviour
 - Maintain good order and discipline among pupils and safeguard their health and safety, both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere
 - Contribute positively to ensuring that pupils are taught in a safe and supportive learning environment.

2. Drama Teaching

- Plan and deliver engaging drama lessons to Prep pupils that inspire creativity, enjoyment and confidence
- Organise and direct school drama productions, working with pupils to develop their acting and performance skills
- Encourage participation in drama activities and foster a love for the performing arts.

3. Recording and Assessment

- Mark and monitor pupils' work, providing constructive feedback and setting targets for future progression
- Set and mark homework as appropriate
- Assess, record and report on the development, progress and attainment of pupils
- Check that pupils have understood and completed work set
- Monitor pupils' strengths and weaknesses
- Plan, as appropriate, to ensure that pupils can continue to make demonstrable progress
- Be responsible for monitoring and reporting to parents (as appropriate) on the progress of pupils in the lessons.

4. Class Form Tutor

- Providing pastoral care and support to pupils within their assigned form
- Monitoring pupil attendance, behaviour and academic progress
- Serving as a point of contact for pupils, parents and other staff regarding pupil welfare and academic concerns.

5. Other Requirements

- Run a weekly extra-curricular after school club throughout term time to support the co-curricular programme (as required by the School's clubs' policy)
- Stay up-to-date with current educational practices and integrate innovative teaching methods
- Required to attend day trips, and residential school trips (including international trips)
- Uphold and at all times adhere to all school policies and procedures, including those relating to Child Protection and Safeguarding
- Set a good example to the pupils through their presentation, personal and professional conduct
- Take responsibility for their own professional development
- Liaise with parents, carers and other Agencies, as appropriate
- Work collaboratively within the department and wider school

- Participate in meetings, briefings and other school activities and/or carry out any other duties that the Headmaster or Deputy Head reasonably requires and considers to be relevant to the role.

Additional Note

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The 'Teachers' Standards' define the minimum level of practice expected of all teachers. The Standards will be applied as appropriate to the role and context within which a teacher is practising. The Job Description should, therefore, be read in conjunction with the following 'Teachers' Standards'.

[Department for Education - Teachers' Standards](#)

Candidate Profile

The experiences, skills and qualities set out below capture the ideal requirements for successful fulfilment of the role described. In practice, if a candidate does not meet all these requirements but demonstrates the potential, adaptability and ambition to grow into the role, this may still enable them to be successful.

Qualifications and Experience (essential)	<ul style="list-style-type: none"> • Good academic education to degree level (ideally in a related subject). • Qualified teacher status. • Expertise and significant teaching experience in English. • Strong KS3 subject knowledge required. • Experience in organising extracurricular English and drama activities, clubs, or competitions to enrich the learning experience beyond the classroom. • Previous experience or training in providing pastoral care and support to pupils, fostering their holistic development beyond academic achievement.
Personal Qualities	<ul style="list-style-type: none"> • Passion for English and Learning: Demonstrates a personal passion for English and learning, delivering engaging and inspiring lessons to pupils. • Dedication and Positivity: Shows dedication and positivity in all tasks undertaken. • Leadership in Innovation: Takes the lead in embracing and implementing new ideas or projects. • Creativity and Initiative: Ability to think creatively and demonstrate initiative, dealing calmly with different situations as they arise. • Commitment to Skill Enhancement: Demonstrates eagerness to enhance personal and professional skills continually. • Professionalism and Conduct: Holds oneself and pupils to high standards of professionalism and conduct. • Strong Relationships: Establishes strong connections with pupils, colleagues, and parents through personal warmth and rapport. • Collaborative Work: Demonstrates ability to work collaboratively with colleagues across different subject areas and to promote interdisciplinary learning and coherence in the curriculum. • Growth Mindset: A growth mindset and a commitment to ongoing professional development to enhance teaching practices and keep abreast of developments in English education.
Skills	<ul style="list-style-type: none"> • Communication and Interpersonal Skills: Excellent communication and interpersonal skills, including the ability to establish positive relationships with students, parents, and colleagues. • Organisational Abilities: Strong organisational abilities with the capacity to manage time effectively, prioritise tasks, and meet deadlines in a dynamic school environment. • Adaptability: Maintains a positive attitude and adapts effectively to changing circumstances without compromising the quality of work. • Educational Technology Integration: Familiarity with integrating educational technology tools and resources effectively to enhance English instruction and pupil engagement. • Creativity and Innovation: Exhibits creativity and innovation in generating alternative strategies or approaches to address challenges, considering multiple perspectives and potential outcomes. • Attention to Detail: Displays a meticulous and thorough approach to tasks, ensuring accuracy and precision in all aspects of work. • Differentiated Instruction: Ability to differentiate instruction to meet the learning needs of all pupils and promote inclusivity within the classroom.

Philosophy and Ethos	<ul style="list-style-type: none">● Demonstrate a commitment to safeguarding and promoting the welfare of children and young people.● Support the school's commitment to providing a nurturing and supportive environment where every pupil can thrive academically, socially and emotionally.
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